



Deval L. Patrick  
Governor

Andrea J. Cabral  
Secretary

*The Commonwealth of Massachusetts*  
*Department of Public Safety*  
*Board of Building Regulations and Standards*  
*One Ashburton Place, Room 1301*  
*Boston, Massachusetts 02108-1618*

*Phone (617) 727-3200 Fax (617) 227-1754*

*TTY (617) 727-0019*

*www.mass.gov/dps*

**Thomas G. Gatzunis, P.E.**  
Commissioner

**Brian Gale**  
Chairman

**Richard Crowley**  
Vice Chairman

**Robert Anderson**  
Administrator

**Meeting Minutes**

**STATE BOARD OF BUILDING REGULATIONS AND STANDARDS  
BUILDING OFFICIAL CERTIFICATION COMMITTEE**

*Sturbridge Public Safety Building  
Sturbridge, MA*

*March 5, 2014 9:00 a.m.*

Meeting called to order by the Chairman at 9:06 a.m. followed by roll call:

1. Roll Call

- a. Jeff Richards, Chairman
- b. Donald R. Torrico, Vice Chairman
- c. Michael Clancy
- d. Bonnie Weeks
- e. Andrew Bobola
- f. Chris Clemente
- g. Roger Fuller
- h. Peter McLaughlin
- i. Bill Horrocks

<input type="checkbox"/> present	<input checked="" type="checkbox"/> absent	
<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent	
<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent	
<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent	arrived 9:10
<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent	
<input checked="" type="checkbox"/> present	<input type="checkbox"/> absent	departed 10:35
<input type="checkbox"/> present	<input checked="" type="checkbox"/> absent	
<input type="checkbox"/> present	<input checked="" type="checkbox"/> absent	

**Guest Present:**

Kimberly Spencer, DPS  
Jay Sullivan, Attorney  
John Cottam, Town of Saugus - Applicant  
Fred Varone, Town of Saugus

2. The minutes from the last meeting on **January 8, 2014**, were reviewed by members present; **motion to approve these minutes was made by Andrew Bobola, seconded by Chris Clemente.** Don Torrico abstains.
  - A. On January 14, 2014, at their regular meeting, the Board of Building Regulations and Standards approved the December 13, 2013 meeting minutes.

### 3. Application for Certification Packets

- a. On A MOTION by Michael Clancy and seconded by Chris Clemente it was unanimously VOTED to approve the application for **Christopher Daniel** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1879)
- b. On A MOTION by Chris Clemente and seconded by Roger Fuller it was unanimously VOTED to table the application for **David Gardner** (No Affiliation) for certification in the capacity of **Local Inspector** until after qualifications are reviewed and approved.  
  
ON a MOTION by Chris Clemente and seconded by Michael Clancy, after approving Mr. Gardner's qualifications, it was unanimously VOTED to approve the application for **David Gardner** (No Affiliation) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1880)
- c. On A MOTION by Chris Clemente and seconded by Michael Clancy it was unanimously VOTED to approve the application for **George Peterson** (Town of Huntington) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1881)
- d. On A MOTION by Roger Fuller and seconded by Bonnie Weeks it was unanimously VOTED to approve the application for **Scott Vandewalle** (City of Malden) for certification in the capacity of **Inspector of Buildings / Building Commissioner** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1882)
- e. On A MOTION by Andy Bobola and seconded by Bonnie Weeks it was unanimously VOTED to approve the application for **Robert Walden** (Town of Chesterfield) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3 and passed the requisite examinations. (BO-1883)

### 4. Examination Approval Packets

- a. On a MOTION by Andy Bobola and seconded by Bonnie Weeks it was unanimously VOTED to approve the request of **Donald Anderson (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Anderson meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- b. On a MOTION by Andy Bobola and seconded by Bonnie Weeks it was unanimously VOTED to TABLE the request of **William Baker (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Baker's resume was not clear on his supervisory experience. Therefore, he does not satisfy the requirements set forth by the BBRS to meet the minimum qualifications for position of local inspector defines by MGL c 143§ 3 and was not granted permission to proceed with the required examination process.
- c. On a MOTION by Andy Bobola and seconded by Chris Clemente it was unanimously VOTED to TABLE the request of **Joseph Brillo (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Brillo's resume was not clear on his supervisory experience. The resume indicates a lot of electrical work based on his 2010 experience but lacks the minimum qualifications for position of local inspector defines by MGL c 143§ 3. Therefore, Mr. Brillo and was not granted permission to proceed with the required examination process.
- d. On a MOTION by Michael Clancy and seconded by Chris Clemente it was unanimously VOTED to approve the request of **David Gardner (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Gardner meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- e. On a MOTION by Andy Bobola and seconded by Bonnie Weeks it was unanimously VOTED to approve the request of **Joseph Hansberry (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Based on 1987 to present experience Mr. Hansberry meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building

commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

- f. On a **MOTION** by Andy Bobola and seconded by Roger Fuller it was unanimously **VOTED** to approve the request of **Kevin Kane (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Hansberry meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- g. On a **MOTION** by Chris Clemente and seconded by Michael Clancy it was unanimously **VOTED** to approve the request of **Max Kasper (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Based on 2007 to present experience Mr. Kasper meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- h. On a **MOTION** by Bonnie Weeks and seconded by Roger fuller it was unanimously **VOTED** to approve the request of **Michael Milanese (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Based on 1982 to 1996 experience Mr. Milanese meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- i. On a **MOTION** by Andy Bobola and seconded by Michael Clancy it was unanimously **VOTED** to approve the request of **Bernard Miranda (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Based on experience Mr. Miranda meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- j. On a **MOTION** by Bonnie Weeks and seconded by Andy Bobola it was unanimously **VOTED** to approve the request of **Scott Parker (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Based on 1987 to present experience and new construction in 2013 Mr. Parker meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- k. On a **MOTION** by Andy Bobola and seconded by Roger Fuller it was unanimously **VOTED** to approve the request of **Elden Peter Swindell (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Based on 1996 to present experience Mr. Swindell meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- l. On a **MOTION** by Bonnie Weeks and seconded by Chris Clemente it was unanimously **VOTED** to approve the request of **Robert Vogel (No Affiliation)** for approval to take the required exams to become certified as a building code enforcement official. Mr. Vogel meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.

## 5. New Employee Report Form Packets

- a. On a **MOTION** by Chris Clemente and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Nelson Burlingame** newly appointed to the position of **Building Commissioner** for the Town of Brimfield.
- b. On a **MOTION** by Chris Clemente and seconded by Andy Bobola it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **John Carchedi** newly appointed to the position of **Local Inspector** for the City of Pittsfield. Twelve month grace period expires **September 30, 2014**.
- c. On a **MOTION** by Bonnie Weeks and seconded by Andy Bobola it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Russell Ducharme, Jr.** newly appointed to the position of **Inspector of Buildings** for the Town of Granby. Eighteen month grace period expires **July 31, 2015**.

- d. On a MOTION by Chris Clemente and seconded by Roger Fuller it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Don Fitzgerald** newly appointed to the position of **Building Commissioner** for the Town of Adams.
  - e. On a MOTION by Michael Clancy and seconded by Bonnie Weeks it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Larry Gould** newly appointed to the position of **Inspector of Buildings** for the Town of Blandford.
  - f. On a MOTION by Chris Clemente and seconded by Bonnie Weeks it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Ronald Lum** newly appointed to the position of **Building Commissioner** for the Town of Randolph.
  - g. On a MOTION by Chris Clemente and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Gerard Noël** newly appointed to the position of **Local Inspector** for the City of Marlborough.
  - h. On a MOTION by Bonnie Weeks and seconded by Chris Clemente it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Thomas Quinlan, Jr.** newly appointed to the position of **Local Inspector** for the City of Easthampton. 12 month grace period expires **February 28, 2015**.
  - i. On a MOTION by Michael Clancy and seconded by Bonnie Weeks it was **VOTED** to acknowledge the *New Employee Report Form* of **David Riquinha** newly appointed to the position of **Local Inspector** for the Town of Brookline. Andy Bobola abstains.
6. **Extension Requests to be Certified Packets**
- a. On a Motion by Andy Bobola and seconded by Bonnie Weeks it was unanimously **VOTED** to grant the request of **Jeffrey Chandler (Town of Plymouth)** for a first extension of time to become certified as a Local Inspector. Committee members were concerned with the current zero continuing education hours. As a condition of this extension Mr. Chandler will need to be current with his continuing ed hours by have at least 18 hours by October 31, 2014. Said extension shall expire October 31, 2014.
  - b. On a Motion by Bonnie Weeks and seconded by Michael Clancy it was unanimously **VOTED** to **DENY** the request of **Michael Fitzpatrick (Town of Millville)** for an extension of time to be certified as an Inspector of Buildings. Committee members were concerned because Mr. Fitzpatrick did not register to take an examination within the first 6 months of employment. Must request a hearing in order to remain in the position of inspector of buildings by April 7, 2014.
  - c. On a Motion by Andy Bobola and Seconded by Michael Clancy to **DENY** the request of **Michael Nee (City of Boston)** for an extension of time to become certified as a Local Inspector. Committee members were concerned with the current zero continuing education hours. The vote did not carry.

On a MOTION by Andy Bobola and seconded by Bonnie Weeks it was **VOTED** to grant the request of **Michael Nee (City of Boston)** for a third extension of time to be certified as a Local Inspector. Said extension shall expire August 31, 2014.

7. **New Business**

- a. Retirement requests received from:
  - 1. Mark Denver (92-11-287)
  - 2. Donald E. Kinney (92-11-1023)
  - 3. Joseph Shaw (92-11-133)



## 8. Hearings

### STATE BUILDING OFFICIAL CERTIFICATION COMMITTEE HEARING

DATE: March 5, 2014

BOCC 1-2014

On March 5, 2014, a hearing for **John Cottam**, Town of Saugus was held in Sturbridge before members of the State Building Official Certification Committee to review Mr. Cottam's qualifications as detailed in 780 CMR R7.2.2.1 and New Employee Report Form.

#### Synopsis of Testimony

The chairman of the Committee called the hearing to order. The facts of the case were read into the record Mr. Cottam did not have the minimum qualifications set forth by the BBRS for said position of local inspector defined by MGL c 143 § 3 and therefore the New Employee Report Form submitted by the Town of Saugus was not accepted. Mr. John Cottam, Attorney Jay Sullivan and Fred Varone, Inspector of Buildings were present to offer testimony.

Mr. Cottam was questioned by Attorney Jay Sullivan regarding his work experience. Mr. Cottam has 20 years relevant masonry experience. 1993 – 2003 worked on several large projects as masonry foreman. Worked as a foreman on the 125 High Street project for 1.5 – 2 years overseeing 4 – 5 masonry employees installing marble panels; interacting with architects, iron foreman, carpenters, lobby foreman and contractors. Participated in plan review, safety, making sure safety plans is in place, proper lighting & ventilation.

Committee members commented most of Mr. Cottam's work experience is heavily in commercial with a background in masonry and he currently does not have a CSL. Mr. Cottam stated he has worked on approximately 50-100 residential projects flipping projects, installing kitchens, bathrooms and masonry stairs.

Fred Varone, Inspector of Buildings, Town of Saugus, states Mr. Cottam would be enforcing strict sign-by-law, enforce dumpster and container regulations, unregistered vehicles, projects without permits and will have on-the-job experience with the I of B. Mr. Cottam has participated in residential inspections with Mr. Varone and found various violations.

Mr. Cottam also worked for Jones Construction and other contractors framing, rafters, roofing and insulation, all phases of construction on his own time when he had been laid off from his masonry employment. These projects were single family construction.

#### Decision

Following testimony, on a Motion by Chris Clemente to approve to take examination for local inspector, motion fails.

On a **Motion** by Bonnie Weeks and **Seconded** by Andy Bobola it was unanimously voted to **TABLE** for more information from the contractors Mr. Cottam has worked for with regards to work responsibility and length of time working for said contractors. An updated resume and any additional information shall be forwarded for review by the BOCC by Friday March 28, 2014.

## 9. Review Application for Continuing Education – Exhibit Items attached

The continuing education submitted was reviewed by members present; **motion to approve was made by Bonnie Weeks and seconded by Michael Clancy. Motion passed by unanimous vote.**

(\*) Courses previously approved

Name	Date	Course Description	CEU's	Cat	Course Number
SEMBOA	1/8/2014	Fire Stopping	2.0	1	SE-0114
	2/12/2014	Underwriters Labs: Smoke & Fire Alarms	2.0	1	SEa-0214
		Chapter 1 & 34	2.0	1	SEb-0214
Michael Flynn	1/7/2014	Leadership in Energy and Environmental Design for Green Associate	10.0	1	C-2397
Louis Pepi	1/14/2014	Blower Door house testing with DM32 – Webinar	1.0	1	C-2398
District 8	1/8/2014	Round Table	2.0	2	D8-0114
	8/14/2013	Permitting Complaints	1.0	2	D8-0813
	10/09/13	Round Table – Inspections Complaints & Dept. Issues	2.0	2	D8-1013
	2/19/2014	Firestopping & Failure to call for Inspections	2.0	2	D8-0214
MetroWest	1/14/2014	2012 International Energy Conservation Code	1.0	1	MW-0114
District 6	12/18/2013	Round Table	1.0	2	D6-1213
	1/29/2014	Chapter 1 & 34 Code Change Proposals	2.0	1	D6-0114
Jeffrey Clemons John Carchedi	1/21/2014	OSHA 10	10.0	1	C-035
Michael Giampietro	1/16/2014	OSHA 510 Occupational Safety & Health Standards for Construction	5.0	1	C-1499*
Joseph Levrault	1/17/2014	NFPA 72: National Fire Alarm & Signaling Code	1.0	1	C-2372*
MBCIA	1/23/2014	Understanding MA 110 Inspections	2.0	1	MB-0114
	9/26/2013	CORRECTION to 2.0 hours – OSHA	2.0	1	MB-0913
	10/24/2013	CORRECTION to 2.0 hours – CMR 521	2.0	1	MB-1013
	11/21/2013	CORRECTION to 2.0 hours – Energy Air	2.0	1	MB-1113
	2/27/2014	Chapter 1 & 34 proposed changes & Chapter 10 Egress	4.0	1	MB-0214
Wayne Wilson	1/2/2014	FEMA IS-00386 Introduction to Residential Coastal Construction	10.0	1	C-1225*
District 13	1/28/2014	New Chapter 1	2.0	1	D13-0114
	2/22/2014	Chapter 9 Narratives	1.0	1	D13-0214
District 12	1/29/2014	Proposed Chapter 1 Code Changes	3.0	1	D12-0114
District 1	1/29/2014	On-Line Permitting Program	3.0	2	D1-0114
William Clougherty	1/17/2014	OSHA 10	10.0	1	C-035*
David Lindberg	9/24/2013	Design & Construction Contracting – MCPPO	10.0	1	C-2290*
Louis Pepi	9/26/2013	2 Six hour sessions on EXCEL; Basics and Beyond Basics **10 credit hours assigned for intermediate in 1998	10.0	2	C-1196
James Taylor		Connecticut Continuing Education	20.0		C-2120*
	9/20/2012	Understanding Pool and Spa Requirements / CT	3.0	1	
	3/21/2013	Wall Bracing Workshop Simpson Strong Tie / CT	3.0	1	
	3/15/2012	2009 IECC / CT	3.0	1	
	10/17/2013	Accessibility Refresher CT	2.0	2	
	1/30/2013	Residential Water Supply & Sprinklers / CT	3.0	1	
	2/25/2014	CT: Code Requirements & Insp in Education Occupancies	3.0	1	
	2/28/2014	Residential Swimming Pools	3.0	1	
District 11 (p)	4/25/2012	Foam Insulation Requirements	1.0	2	D11p-0412
	10/30/2013	Fire Stopping (District meeting in Plainville)	1.0	2	D11p-1013
	11/26/2013	Temporary Structures	1.0	2	D11p-1113
District 11 (r)	1/28/2014	Deck Construction	1.0	2	D11r-0114

	2/18/2014	Civil Citations	1.0	2	<b>D11r-0214</b>
District 11 (s)	2/26/2014	2012 IECC & Changes from 2009	2.0	1	<b>D11s-0214</b>
District 11 (h)	2/26/2014	Section 107	1.0	1	<b>D11h-0214</b>
Timothy Sears	2/5/2014	FEMA IS-00700.a NIMS	3.0	1	<b>C-1688*</b>
ICC	3/12/2014	When Disaster Strikes	10.0	1	<b>IC-178</b>
	4/28/2014	Plan Review Institute	10.0	1	<b>IC-179</b>
NEBCA	2/27/2014	Residential Accessibility Requirements & Massachusetts Regulations	2.0	1	<b>C-2399</b>
Richard Asmann	12/4/2013	2012 IECC Update w/ Green Comm	2.0	1	<b>C-2400</b>
James Marot	1/29/2014	Webinar – Firestop Inspection: Why, What and a Little How	1.0	2	<b>C-2401</b>
Gene Walsh	10/29/2013	Deck & Porch Framing Connection w/ Simpson Strongtie	6.0	1	<b>C-2347*</b>
Bob Borden	9/30/2013	ICC – How to Promote & Market your Building Department	3.0	1	<b>IC-180</b>
	10/1/2013	ICC – New Approaches to Warehouse Fire Protection: Warehouse/Commodity Fire Protection Mismatch – A recipe for major warehouse fires	3.0	1	<b>IC-181</b>
	10/2/2013	ICC – Code Conforming Wood Design	3.0	1	<b>IC-182</b>
Anthony Marino	10/2013	ICC Annual Conference – Atlantic City NJ	10.0	1	<b>IC-175*</b>
John Filed	4/2013	OSHA 10	10.0	1	<b>C-035*</b>
	6/2013	Electrical License CEU	2.0	2	<b>C-2238*</b>
William Klaus	2/6/2013	CET – Air Tight House Workshop	4.5	1	<b>C-2258*</b>
	2013	12 CEU CSL Certificate of Completion	10.0	1	<b>C-2233*</b>
District 14	10/31/2013	Abandon Housing Initiative	2.0	1	<b>D14-1013</b>
	1/30/2014	Round Table on Chapter 9 – Submitting Documents	2.0	1	<b>D14-0114</b>
Shawn Kimberley	1/16/2014	Deck & Porch Framing Connection w/ Simpson Strongtie	6.0	1	<b>C-2347*</b>
Jimmy Papas	2/11/2014	12 CEU CSL Certificate of Completion	10.0	1	<b>C-2233*</b>
David Veleta	12/17/2012	Excavation & Trench Safety Regulations Webinar	2.0	1	<b>C-2402</b>
	1/29/2014	Hazardous Waste Site & Globally Harmonized System (GHS) 8 hour Health & Safety Refresher Training	6.0	2	<b>C-2403</b>
Paul Landers	10/2013	Real Estate Property Management	0.0		<b>C-2404</b>
	9/2013	Principles of Facilities Management	0.0		<b>C-1189*</b>
Michael Donovan	2/18/2014	B3 Building Plans Examiner – 2009 course	2.0	1	<b>IC-183</b>
Dana MacAllister	6/19/2013	ICC 2009 IRC Wood Wall Bracing	6.0	1	<b>IC-184</b>
	9/11/2013	ICC Increasing the Credibility of the Code Official	6.0	1	<b>IC-003*</b>
	6/12/2012	Emergency & Standby Power System Installations Provided by International Assoc of Electrical Insp	0.0		<b>C-2405</b>
	11/13/2013	NHBOA Concrete Foundation Provisions of the IRC	3.0	1	<b>C-2406</b>
	10/16/2013	NHBOA Light Commercial Plans Examination	3.0	1	<b>C-2407</b>
	9/14/2012	NHBOA IBC Mixed Occupancies	6.0	1	<b>C-2408</b>
	3/14/2012	NHBOA 2009 IRC Performing Residential Building Inspectors	6.0	1	<b>C-2409</b>
William Charpentier	2/19/2014	Firestop Inspection: Why, What and a Little How – AHJ Webinar	1.0	1	<b>C-2410</b>
Mike McLean	6/1/2013	Fire Prevention Officer – Level 1 '5 of the 40 training hours are dedicated to review of those relevant sections of the 8 <sup>th</sup> edition of IBC as well as appropriate Mass front end amendments which the fire official has shared responsibility for which the local fire official shares responsibility for code enforcement.'	0		<b>C-2411</b>
Walter Adams	2013	AIA /CES Cont Ed	20.0	1	<b>C-2132*</b>

	2012	AIA / CES Cont Ed	12.0	1	<b>C-2132*</b>
	2/15/2014	12 CEU CSL Certificate of Completion	10.0	1	<b>C-2233*</b>
Michael Yanovitch	3/19/2014	Energy Code Seminar: Stretch Energy Code HERS Rating Foam Insulation & the Building Code Mechanical Systems	5.0	1	<b>C-2412</b>
Paul Orlando	3/27/2013	FEMA IS-00325 Earthquake Basics	3.0	1	<b>C-1688*</b>
Peter DePesa	2/25/2014	Informational Session by Columbia Gas & National Grid – different energy savings through lighting LED, implementing program	0		<b>C-2412</b>
Thomas Gatzunis	5/28-29/2013	2013 Building a Safer Tomorrow Conference (Conf-2013) Training DCU Conference Center	10.0	1	<b>C-2413</b>

**10. Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting**

- a. On a MOTION by Bonnie Weeks and seconded by Michael Clancy it was unanimously **VOTED** to nominate **Donald Torrico** as Chairman of the BOCC.
- b. On a MOTION by Bonnie Weeks and seconded by Andy Bobola it was unanimously **VOTED** to nominate **Michael Clancy** as Vice Chairman of the BOCC.

On a MOTION by Don Torrico and seconded by Bonnie Weeks it was unanimously **VOTED** to adjourn at 11:34 a.m.

Next meeting scheduled for **April 2, 2014, Sturbridge Public Safety Building, Sturbridge, MA**